

**James V. Brown Library
Volunteer CIRCLE Program
Position Description**

Short Order Books Part of BRAVO (Bringing Reading to All through Volunteer Outreach)	
Hours	Flexible.
Time Commitment	A minimum of 1-1/2 to 2 hours monthly for each person to whom the volunteer delivers is required. Flexible for those working exclusively in library.
Location	Either in library or various areas throughout Lycoming County in private home or group care settings.
Nature of Work	Most BRAVO patrons are older, however, anyone with short term or long term disability is eligible for the program. The volunteer meets with the reader(s) to establish a relationship, develop a clear understanding of the reader's interests and needs, and to set up a delivery time which allows the volunteer to deliver and pick up materials, and to visit with their reader(s). Volunteers in long term care facilities help to promote the program and locate new patrons. In library work consists of locating materials and preparing them for personal or mail delivery.
Qualifications	Ability to discuss with people their reading interests; patience, punctuality, and a friendly attitude are essential. Volunteers must appreciate older adults and enjoy working with them. Volunteers should have transportation available. A reading background and a familiarity with books are helpful but not essential.
How to Apply	Contact Volunteer Coordinator at 326-0536, pick up paper application at library customer service desk, apply online at www.jvbrown.edu/volunteer.html
Supervisory Department	County Services