

## Market Street Matinees Cinemaster

<b>Hours</b>	Wednesday afternoons from 1:30 to approximately 5:30 pm, plus special events
<b>Time Commitment</b>	4 hours weekly Minimum 4 hours per month Minimum 6 month commitment
<b>Location</b>	Lowry Theatre on the 3 <sup>rd</sup> floor of the Welch Wing or alternate location when required
<b>Nature of Work</b>	Set up Chairs Distribute refreshments Operate projection equipment Monitor film screening Break down and clean up room Offer assistance to public as needed Accurately and promptly submit event attendance numbers Work as part of a team to staff film events Work with team as needed to find replacement and fill in for others Staff special events Attend periodic team contact sessions
<b>Qualifications</b>	Ability to work independently Friendly and outgoing – strong “people skills” Ability to lift 25 lbs. and perform light physical tasks Technical proficiency sufficient to operate and troubleshoot projection equipment
<b>How to Apply</b>	Online or contact Volunteer Coordinator at 326-0536 or <a href="mailto:snewcomer@jvbrown.edu">snewcomer@jvbrown.edu</a>
<b>Supervisory Department</b>	Information Services/Adult Programming Coordinator