

# What it Means to Volunteer at the library.

You have heard of the wise saying,  
what goes around, comes around.

When you reach out your hands,  
and help an organization, you also  
complete a circle of success.

The success of this project  
is based on you.

*Circle* was created to support  
the needs of the library community  
and your need to give back.

## Market Street Matinees Cinemaster

**Hours** Sunday and Wednesday afternoons from  
1:30 to approximately 5:30 pm, plus special events

**Time Commitment** 4 to 8 hours weekly

**Location** Lowry Theatre 3<sup>rd</sup> floor of the Welch Wing

### Nature of Work

Set up Chairs, distribute refreshments, operate  
projection equipment, monitor film screening, break  
down and clean up room, offer assistance to public  
as needed, accurately and promptly submit event -  
attendance numbers, work as part of a team to staff  
film events, work with team as needed to find  
replacement and fill in for others, staff special events,  
attend periodic team contact sessions

## Friends Favorites Sorters & Sellers

If you enjoy organizing and categorizing, Friends  
needs you!

Our crew of **book sorters** bring order to the  
thousands of books donated throughout the year  
for our store, Friends Favorites Gently Used Books,  
and for our annual book sale.

If you're more of a people person and enjoy  
interacting and helping others directly, a *Friends  
Favorites Gently Used Books* store position may be  
just the volunteering opportunity you're looking for.  
You will work in our bright, cheery used bookstore  
on the 3rd floor of the new Welch Children's Wing  
of the James V. Brown Library.

Staff training and support  
are always available.

More details by calling  
Shawn Newcomer at 326-0536 or  
online at [www.jvbrown.edu/circle](http://www.jvbrown.edu/circle)

CIRCLE  
Volunteer  
Opportunities  
at the  
J.V. Brown Library

### Reader's Guides

Working out of the new basement level "Bibliotopia" fiction collection Reader's Guides help people find books, operate the self-checkouts and promote use of the Novelist online Readers Advisory Program.

### Literacy Tutors

Following 12 hours of standardized training tutors are matched with an adult over the age of 17 who wants to improve his or her reading and other basic skills or with someone from another country wanting to learn English.

### Short Order Books

Rural, homebound and disabled people rely on the kindness of volunteers who pick materials from an "order" list and package them for personal or mail delivery.

### Bag Ladies (& GENTS)

People with basic sewing skills can help the library raise money by creating fabric book bags that can be sold at our circulation desks.

### Dewey Eyes

Few things are as frustrating for Library members as not finding that book, DVD or magazine where it's supposed to be. We need shelf readers and material "shelvers" to make sure the item is placed in its proper Dewey Decimal number location. This is the ideal job for those who love structure and order.

### Poster Girls (& Guys!)

This is an ad hoc volunteer job that helps the library increase awareness of events, programs and services. Duties may include helping with mailings, distributing posters or other materials and helping with program setup and arrangements.

### Rocking Chair Readers

Pick the day and time and share some of your favorite books in the new Welch Wing with individual or small groups of children.

### Family Tree Doctors

Local historians and genealogists are invited to assist novices by sharing your research skills and helping them locate books and information in the Pennsylvania collection. We'd love to have someone put on basic workshops for small groups, work one-on-one, or make microfilm copies for researchers who mail or email requests. Showing people how to use heritage quest online opens up a new research and history resource to them.

### Bravo Book Buddies

BBB's may "work" from home or at the library helping download audiobooks onto MP3 players for older residents with vision problems who lack the technology skills to download their own books.

### Red Tapers

If you like working with books you can help with projects like removing the red tape from books in the new book section after their SIX-MONTH stay there before they graduate to the stacks.

### Art Activity Center Planner

The Art Activity Center Planner plans and implements activities for the art activity center that meet the educational and artistic needs of children, parents, and caregivers by creating hands-on make and take art activities. This person will create these special art activities on a monthly basis ensuring that they are simple, developmentally appropriate, inexpensive and most importantly, allow for children to explore their imagination. This person will work with Youth Services staff for supplies and ideas.

Yes, I want to join the volunteer

# CIRCLE

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Please consider me for the following  
volunteer position(s). I am available

Weekdays  Weekends

Morning  Afternoon  Evening

- READER'S GUIDES
- LITERACY TUTORS
- SHORT ORDER BOOKS
- BAG LADIES (AND GENTS)
- RED TAPERS
- POSTER GIRLS (AND GUYS!)
- BRAVO BOOK BUDDIES
- ROCKING CHAIR READERS
- DEWEY EYES
- FAMILY TREE DOCTORS
- TUTOR
- MARKET ST. CINEMASTER
- ART ACTIVITY PLANNER
- FRIENDS FAVORITES

Please return the CIRCLE form to the  
James V. Brown Library's circulation desk  
or mail to the library:

Attention Shawn Newcomer, JVB CIRCLE  
19 East Fourth Street, Williamsport, PA 17701

Or fill in the form online  
at [www.jvbrown.edu/circle](http://www.jvbrown.edu/circle)

You will be contacted by the library to review your  
volunteer opportunity.

Staff training and support are always available.